



## DEPARTMENT OF PROCUREMENT SERVICES

160 South Hollywood Street • Room 126 • Memphis, TN 38112 • (901) 416-5376

### NOTICE TO BIDDERS

**IFB# 06072022LB Parkway Village ES Activity Field**  
**DEADLINE: June 7, 2022 at 2:00 PM, Central Time**

Memphis Shelby County Schools (MSCS) is accepting bids for the project listed above, in red. A **mandatory** Pre-Bid Conference will be held at the scheduled time and location listed below. It is mandatory that contractor's interested in bidding to attend the pre-bid conference. MSCS will be practicing "Social-Distancing" for all Pre-Bid meetings and gatherings during this time period in order to promote a safe and healthy working environment for both employees and perspective bidders. Bidders are encouraged to wear appropriate PPE gear during these meetings.

**Parkway Village ES**  
**3001 S Goodlett Street, Memphis, TN 38118**

**May 24, 2022 @ 9:30 AM/CST**

Once the Bid has been published, all communication regarding this project must be directed to Procurement Services. All questions or requests for clarification of technical issues and terms pertaining to this Bid must be emailed to LaQueeya Braxton, [braxtonl@scsk12.org](mailto:braxtonl@scsk12.org) and LaJuanna Jones-Sulton [jonessultonlm@scsk12.org](mailto:jonessultonlm@scsk12.org) by 2:00 PM/CST on May 26, 2022. Subject line of email shall read "Questions –IFB #06072022LB Parkway Village ES Activity Field". Questions must specifically reference the section of the Bid to which the question pertains. In order to prevent an unfair advantage to any respondent, all questions and answers will be posted as an addendum/Q&A on Procurement's website on May 31, 2022 by 4:00PM.

### IMPORTANT DATES:

<b>Bid Release</b>	<b>May 17, 2022</b>
<b>Pre-Bid Meeting</b>	<b>May 24, 2022, @ 9:30 am</b>
<b>Questions or Requests Due</b>	<b>May 26, 2022, @ 2:00pm</b>
<b>Questions and Answers Posted</b>	<b>May 31, 2022, @ 4:00 pm</b>
<b>Bid Due / Bid Deadline</b>	<b>June 7, 2022, @ 2:00 pm</b>

Thank you.  
Procurement Services  
Memphis Shelby County Schools